

**NOTICE OF
INVITATION FOR BIDS (IFB)**

Sealed bids are invited for the Virginia Resources Commission Operation Station Roof Replacement (Project Code 402-07402-001) at 30 Jefferson Avenue in Newport News, Virginia. The project is generally described as

Work shall include, but not necessarily limited to, the following: Replacing all the gravel surfaced built-up roof and insulation on two roofs areas which are approximately 6,800 square feet in total size. All work is to be completed in accordance with the drawings and specifications prepared for the Virginia Marine Resources Commission Operation Station Roof Replacement.

Sealed bids will be received at the Virginia Institute of Marine Science, Customer Service Center, Room 201, P. O. Box 1346; 1208 Greate Road; Gloucester Point, Virginia 23062-1346. The deadline for submitting bids is **2:00 P.M.** sharp, as determined by the Bid Officer, local prevailing time, on **January 16, 2008**.

The bids will be opened publicly and read aloud **beginning at 2:00 P.M. on January 17, 2008** at the same location.

A Bid Bond is required.

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The bidder or offeror must be a registered vendor in eVA to be awarded this contract. Bidder must include the cost of the **eVA** transaction fee in its bid.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves right to reject any or all bids.

A mandatory pre-bid conference will be held at the facility at **11:00 A. M. on January 3, 2008**. Attendance shall be **mandatory** for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. **'Notice of Award' or 'Notice of Intent to Award' will be posted on the bulletin board on the agency's website.**

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of Lyons/Waldron Consulting Group, LLC, Telephone number (804) 545-6845 and fax number (804) 545-6846.

A deposit of \$100 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$ \$15 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

- Lyons/Waldron Consulting Group, LLC, Richmond, Va.
- F.W. Dodge Plan Rooms, Richmond and Virginia Beach, Va.
- Builders Exchanges, Norfolk, Peninsula, and Richmond, Va.
- Construction Market Data, Norfolk and Richmond, Va.
- Valley Construction Market Data Plan Room, Richmond, Va.
- Department of Minority Business Enterprise, Richmond, Va.